

9 September 2016

Kia ora koutou

All businesses, organisations and individuals based in Kaitaia and surrounding areas are invited to contribute to the newly established Te Hiku Events Calendar.

The Kaitaia Business Association will host the calendar, which can be viewed via the website www.kaitaia.net.nz, direct link <https://teamup.com/ks83b99c1da860f725> and on the Kaitaia Business Association Facebook page <https://www.facebook.com/Kaitaia-Business-Association-185641694810702/?fref=ts>

A community event is defined as:

“Any planned gathering consisting of a group of people or any sized event where it is open to the community, whether free, by ticket sales or koha.”

Examples include:

- *Concerts / performances*
- *Sporting events*
- *Environmental workshops*
- *Approved marches / demonstrations*
- *Parades*
- *Fundraisers*

Exclusions:

- Training courses
- Closed workshops and attendees are invited and members of the public cannot attend

When contributing an event to advertise on the calendar, please send the information through to Rachael Foster at kaitaiatehikuevents@gmail.com

When contributing an event, please ensure you provide the following information:

Name of event:

Venue / Location:

Date:

Time (start / end):

Contact information:

Website:

EXAMPLES:

Mangonui Waterfront Festival
Waterfront Drive, Mangonui
12noon to 6pm
E: mail@doubtlessbay.co.nz
P: (09) 406 xxxx

Kaitaia A & P Show
A & P Showgrounds
South Road, Kaitaia
9am to 5pm
P: (09) 408 xxxx

Kaitaia A & P Show - Indoor
Section
Te Ahu – Main Hall
12noon to 5pm
P: (09) 408 xxxx

Remember there is limited space, so please ensure that only key information is provided.

Category for your event (please pick one that best reflects your event):

- Sport & Recreation
- Education (does not include training courses)
- Health
- Entertainment (music, Arts Culture, Galas, Festivals etc)
- Environment
- Fundraisers (Charitable ie: Daffodil day)
- Te Ahu Cinemas (whats on at Te Ahu)
- Important Date (School Terms, Public Holidays)

Target audience for your event (please pick one that best reflects your event):

- Everyone
- Young children
- Youth
- Adults
- Older person

In closing, the Kaitaia Business Association would like to share thanks for the contributions made by the community members, community organisations and businesses involved in the development of the Te Hiku Events Calendar, with particular acknowledgements to the Make It Happen Te Hiku Taskforce and the Far North District Council.

Ngāmihi

Rachael Foster
Secretary
Kaitaia Business Association